



Inter-Cooperative Council at the University of Michigan
337 E. William St, Ann Arbor, MI 48104 • (734) 662-4414 • fax (734) 662-5870 • icc.info@umich.edu

House Charges Release Form

This form is only for HOUSE charges releases. This form does NOT release a member from his/her contract OR from his/her ICC charges. Please contact the ICC office for information about contract releases.

Procedures for release from house charges vary from house to house. Please refer to your house constitution for details on your house's procedure.

This form must be filled out completely. Incomplete forms will not be honored. It must be signed by the treasurer and one other house officer and meeting minutes MUST be attached.

House: _____ Date of Meeting: ____/____/20____

Name of Released member: _____

Released from: all house charges OR partial house charges (i.e. only food)

Dates released: ____/____/20____ to ____/____/20____

Total dollar amount member is to be credited for entire period of release \$ _____

Name of Released member: _____

Released from: all house charges OR partial house charges (i.e. only food)

Dates released: ____/____/20____ to ____/____/20____

Total dollar amount member is to be credited for entire period of release \$ _____

Treasurer Printed Name

Treasurer Signature

Date

2nd House Officer's Title _____

2nd House Office Printed Name

2nd House Office Signature

Date

FOR OFFICE USE:

Received by: _____ Date received: ____/____/20____